
Meeting: General Purposes Committee Consultation Call
Subject: Constitutional Changes under Delegated Authority
Author: Julie Openshaw, Head of Legal Services
Sponsor: Martin Tugwell, Chief Executive
Meeting Date: Wednesday 19 July 2023

1. Purpose of the Report:

1.1 To sight members on proposed minor amendments to be made to the Constitution under officer delegated authority.

2. Recommendations:

2.1 That General Purposes Committee notes the proposed changes to the Constitution set out in Appendix 1.

3. Main Issues:

3.1 Under the Constitution, the Monitoring Officer has delegated authority to *"make minor amendments to Transport for the North's Constitution, following consultation with the Chief Executive, in order to give effect to changes to job or officer group titles, to reflect legislative changes and to improve layout, **to improve reference to existing legislation, improve operational processes provided no financial thresholds are increased**, or correct typographical errors"*. This power is to be exercised in consultation with the Chief Executive. On 23 March 2023 Board authorised an extension to the original delegated authority, to include the text shown in bold. The Constitution has now been reviewed by the Monitoring Officer, the Chief Executive has been consulted, and the changes shown in the main Constitution document and Constitution Appendices document are proposed to be made.

3.2 At the February 2023 meeting, Committee members were advised that they would be sighted before proposed changes were made; this report fulfils that commitment. The proposed amendments are tracked in both the main Constitution document and the Appendices document, both of which are at Appendix 1. It should be noted that whilst the amendments themselves are complete, further work to improve formatting and page numberings/gaps etc. will also be made to aid readability of the document.

4. Corporate Considerations:

Contained within the report.

4.1 **Financial Implications**

None.

4.2 **Resource Implications**

None.

4.3 **Legal Implications**

Legal implications are covered within the report.

4.4 **Risk Management and Key Issues**

Review of the Constitution helps to ensure it remains fit for purpose and meets Constitutional obligations.

4.5 ***Environmental Implications***

Not applicable.

4.6 ***Equality and Diversity***

The Constitution helps to support Transport for the North's legal obligations including compliance with equality legislation and best practice.

4.7 ***Consultations***

The Chief Executive has been consulted on the proposed amendments and this report fulfils the commitment to sight General Purposes Committee prior to publication.

5. Background Papers

5.1 None.

6. Appendices

6.1 Appendix 1 - Revised Constitution document and Appendices document including amendments.

Glossary of terms, abbreviations and acronyms used

None.
